



**WOODLAND JOINT UNIFIED SCHOOL DISTRICT  
MINUTES OF THE  
ANNUAL ORGANIZATIONAL MEETING**

**December 13, 2018**

District Office Board Room  
435 Sixth Street  
Woodland, CA 95695

Attendance Taken at 5:00 PM:

Present:

Deborah Bautista Zavala  
Morgan Childers  
Debbie Decker  
Teresa Guerrero  
Karen Rosenkilde-Bayne  
Rogelio Villagrana

Updated Attendance:

Karen Rosenkilde-Bayne was updated to absent at: 7:41 PM  
Karen Rosenkilde-Bayne was updated to present at: 7:43 PM

**A. CALL TO ORDER IN OPEN SESSION - 5:00 P.M.**

Minutes:

The Board Clerk called the meeting to order in Open Session at 5:00 p.m. in the Board Room.

**B. ANNUAL BOARD ORGANIZATION - PART I: Oaths of Office Administered to the New Board Members by Yolo County Judge Sonia Cortés**

Minutes:

Yolo County Judge Sonia Cortés administered the Oath of Office to Trustees Morgan Childers and Debbie Decker, who were continuing to serve on the Board for their second term. Secondly, Judge Cortés administered the Oath of Office to new Trustee Deborah Bautista Zavala. Lastly, Judge Cortés administered the Oath of Office to new Trustee Rogelio Villagrana.

**C. APPROVAL OF BOARD AGENDA - ACTION**

Minutes:

Superintendent Tom Pritchard pulled Consent Agenda Item N.4.a.I. *Approve Board Meeting Minutes: November 8, 2018 - Regular Board Meeting* from the agenda.

**Motion Passed:** Motion was made to approve the agenda as modified at the meeting. Passed with a motion by Rogelio Villagrana and a second by Debbie Decker.

Yes Deborah Bautista Zavala

Yes Morgan Childers

Yes Debbie Decker

Yes Teresa Guerrero

Yes Karen Rosenkilde-Bayne

Yes Rogelio Villagrana

**D. PUBLIC COMMENT FOR ITEMS ON CLOSED SESSION AGENDA (Please fill out the Public Participation Form)** Members of the public are encouraged to attend Board meetings and to address the Board concerning any item on the Closed Session Agenda. Individual speakers shall be allowed three minutes each to address the Board on Closed Session Agenda items. The Board shall limit the total time for public input on each item to 20 minutes. This is a comment period only, and the law does not allow the Board of Trustees to take action on any item not explicitly posted on the agenda in advance. However, Board members may ask for clarification, briefly respond to questions, refer concerns to staff, and/or request that an item be placed on a future agenda.

Minutes:

The Board Clerk announced the items on the Closed Session agenda. No one came forward when the Board Clerk requested comments on the Closed Session agenda items.

#### **E. CLOSED SESSION AGENDA**

**E.1. Public Employee: Discipline/Dismissal/Release, Pursuant to Government Code Section 54957**

**E.2. Conference With Labor Negotiator, Danyel Conolley: WEA, Pursuant to Govt. Code 54957.6**

**E.3. Conference with Legal Counsel - Anticipated Litigation - Significant Exposure to Litigation: Two Cases, Pursuant to subdivision (d) of Government Code Section 54956.9**

Minutes:

The Board recessed at 5:09 p.m. and reconvened in Closed Session at 5:11 p.m. Closed Session ended at 6:14 p.m.

#### **F. RECONVENE IN OPEN SESSION - 6:00 P.M.**

Minutes:

The Board Clerk reconvened the meeting in Open Session at 6:17 p.m.

### **F.1. Pledge of Allegiance**

Minutes:

The Board Clerk led the Pledge of Allegiance.

### **F.2. Announcement of any action taken in Closed Session or items to be approved in Open Session that were reviewed in Closed Session**

Minutes:

The Board Clerk announced that no action was taken in Closed Session.

## **G. SUPERINTENDENT'S REPORT AND ANNOUNCEMENTS**

### **G.1. Performance: Maxwell Elementary School Choir**

Minutes:

The Maxwell Elementary School Choir performed. Maxwell Principal Bradley Clagg thanked the Woodland Schools Foundation for providing funding that allows schools to do activities such as choir.

### **G. Superintendent's Report**

Minutes:

Superintendent Tom Pritchard shared information regarding the following items during his report:

- He recognized former Trustee Tico Zendejas for his service on the Board. Mr. Zendejas thanked everyone for the honor of serving on the Board. He congratulated the new Board Members, and wished the District the best of luck.
- He highlighted that Trustees have Board Norms and Spotlight Areas for this school year in front of them at every Board Meeting. Additionally, he shared that Trustees can request future Board items by completing the yellow forms in front of them and submitting them for review by the agenda planning team.
- He attended the California School Boards Association Annual Conference along with Board Members.
- He commended Transportation Department Staff for the great Woodland Parade float, and for winning two parade awards.
- He announced that he will attend the California School Boards Association Institute for New and First-Term Board Members with the two new Board

Members.

## H. BOARD ACTION - ANNUAL BOARD ORGANIZATION

### H.1. PART II: ELECTION OF THE BOARD OFFICERS AND SUB-COMMITTEE APPOINTMENTS FOR 2019 (as individual items by action or appointment)

#### H.1.a. Election of Board President for 2019

**Motion Passed:** Trustee Decker was nominated for President. Passed with a motion by Morgan Childers and a second by Teresa Guerrero.

Yes Deborah Bautista Zavala  
Yes Morgan Childers  
Yes Debbie Decker  
Yes Teresa Guerrero  
Yes Karen Rosenkilde-Bayne  
Yes Rogelio Villagrana

Minutes:

President Decker presided over the remainder of the meeting.

#### H.1.b. Election of Board Vice President for 2019

#### H.1.c. Election of Board Clerk for 2019

**Motion Passed:** Trustee Childers was nominated for Vice President, and Trustee Rosenkilde-Bayne was nominated for Clerk. Passed with a motion by Debbie Decker and a second by Teresa Guerrero.

Yes Deborah Bautista Zavala  
Yes Morgan Childers  
Yes Debbie Decker  
Yes Teresa Guerrero  
Yes Karen Rosenkilde-Bayne  
Yes Rogelio Villagrana

#### H.1.d. Appointment of Superintendent as the Official Secretary to the Board of Trustees

**Motion Passed:** Motion was made to appoint Superintendent Mr. Tom Pritchard as the Official Secretary to the Board. Passed with a motion by Morgan Childers and a second by Karen Rosenkilde-Bayne.

Yes Deborah Bautista Zavala  
Yes Morgan Childers  
Yes Debbie Decker  
Yes Teresa Guerrero

Yes Karen Rosenkilde-Bayne

Yes Rogelio Villagrana

**H.1.e. Appointment of Board Representatives to the Following:**

**H.1.e.I. District Finance Committee (two representatives)**

Minutes:

Trustees Guerrero and Villagrana volunteered to be the Board representatives for the District Finance Committee.

**H.1.e.II. Yolo County School Boards Association (one representative)**

Minutes:

Trustee Rosenkilde-Bayne volunteered to be the Board representative for the Yolo County School Boards Association.

**H.1.e.III. Woodland Schools Foundation Liaison (one representative)**

Minutes:

Trustee Bautista Zavala volunteered to be the Board Liaison for the Woodland Schools Foundation.

**H.1.e.IV. District Wellness Committee (one representative)**

Minutes:

Trustee Rosenkilde-Bayne volunteered to be the Board representative for the District Wellness Committee.

**H.1.e.V. 3 x 2 x 2 Meetings with City of Woodland and Woodland Community College officials (three representatives)**

Minutes:

Trustees Decker, Bautista Zavala, and Villagrana volunteered to be the Board representatives for the 3x2x2 meetings with the City of Woodland and Woodland Community College officials.

**H.1.e.VI. District Safety Committee (one representative)**

Minutes:

Trustee Decker volunteered to be the Board representative for the District Safety Committee.

## H.2. PART III: BUSINESS-RELATED BOARD ORGANIZATION

### H.2.a. Approve Dates, Times, and Location of the 2019 Board Meetings

**Motion Passed:** Motion was made to approve the Dates, Times, and Location of the 2019 Board Meetings with the following modifications: the February 14th meeting was moved to Wednesday, February 13th, and the December 12th meeting was moved to Wednesday, December 11th. Passed with a motion by Morgan Childers and a second by Teresa Guerrero.

Yes Deborah Bautista Zavala

Yes Morgan Childers

Yes Debbie Decker

Yes Teresa Guerrero

Yes Karen Rosenkilde-Bayne

Yes Rogelio Villagrana

### H.2.b. Approve Resolution 24-19: Authorizing Certain Employees to Sign on Behalf of the District

**Motion Passed:** Motion was made to approve Resolution 24-19: Authorizing Certain Employees to Sign on Behalf of the District. Passed with a motion by Karen Rosenkilde-Bayne and a second by Teresa Guerrero.

Yes Deborah Bautista Zavala

Yes Morgan Childers

Yes Debbie Decker

Yes Teresa Guerrero

Yes Karen Rosenkilde-Bayne

Yes Rogelio Villagrana

**I. PUBLIC COMMENT TO THE BOARD (Please fill out the Public Participation Form) Members of the public are encouraged to attend Board meetings and to address the Board concerning any item on the agenda or within the Board's jurisdiction. Individual speakers shall be allowed three minutes each to address the Board on agenda or non-agenda items. The Board shall limit the total time for public input on each item to 20 minutes. This is a comment period only, and the law does not allow the Board of Trustees to take action on any item not explicitly posted on the agenda in advance. However, Board members may ask for clarification, briefly respond to questions, refer concerns to staff, and/or request that an item be placed on a future agenda.**

Minutes:

Jayne Williams, Co-Founder and Executive Director of the All Leaders Must Serve (ALMS) Program, thanked the District for supporting the program. She also shared some successful student stories.

Sofia Donovan addressed the Board regarding Camp Kesem, a UC Davis free week-long summer camp program that supports students that have lost a parent to cancer. She shared that they hope to increase the number of students that attend the camp. They also have a goal to increase the diversity of students and counselors that participate in the program.

Pioneer HS Counselor Marialuisa Lares addressed the Board regarding an update on school counselor activities. She also thanked Superintendent Tom Pritchard for visiting, and Child Welfare & Attendance Administrator Hector Molina and Director of Secondary Education Jacob Holt for working with the School Counselors.

Members of the Woodland Coalition for Green Schools, Liza Grandia and Susan Pelican, addressed the Board regarding their continued concerns with chemicals that they believe are harmful to students.

Speech Language Pathologist (SLP) Rondi Drefs addressed the Board on behalf of the SLP team regarding their appreciation for Administrator Denise Crawford.

Larry Ozeran addressed the Board regarding his perspective about preparing students for success.

## **J. REPORTS**

### **J.1. Report from Woodland Education Association (WEA)**

Minutes:

WEA President Jennifer Shilen congratulated the new Board Members on behalf of WEA. She shared that they visited each school last fall and provided lunch to certificated staff. At these visits, the topic that arose the most among elementary staff was common assessments. She thanked Associate Superintendent of Educational Services Elodia Ortega-Lampkin and Director of Elementary Education Barbara Herms for meeting with WEA to discuss the topic. She thanked Superintendent Tom Pritchard and Executive Cabinet members for their recent work to address budget adjustments, and she expressed that they appreciate their sensible approach.

### **J.2. Report from California School Employees Association (CSEA)**

Minutes:

CSEA President Todd Freer congratulated the new Board Members on behalf of CSEA. He shared services that CSEA provides on a state level, for example, they donated money to CSEA members that were affected by the recent fires. They also provide scholarships for education, and Freeman Office Coordinator Elisa Hidrogo is a recent CSEA scholarship recipient.

### **J.3. Report from Student Board Members**

Minutes:

Cache Creek High School Student Board Member Miguel Mares shared information about Cache Creek HS events.

Pioneer High School Student Board Member Hayley Harrison shared information about Pioneer HS events.

Woodland High School Student Board Member Chris Rodriguez shared information about Woodland HS events.

### **J.4. Report from Board Members**

Minutes:

Trustee Rosenkilde-Bayne reported that:

- She welcomed the new Board Members, and expressed that she is excited to work with them.
- She congratulated Cache Creek HS student for achieving 100% attendance in November.
- She met with District Administration regarding the budget and she thanked them for their time.
- She attended the California School Boards Association Annual Conference.
- She participated in the District float at the Woodland Parade.
- She attended several school site visits.
- She met with Superintendent Tom Pritchard regarding Measure O.
- She attended the swearing in ceremony for the new mayor.
- She attended a fundraiser to aid people affected by the recent fires.
- She met with Tafoya ES community members concerned with the school lighting.

Trustee Villagrana reported that:

- He thanked everyone that supported his election to the Board.
- He stated that he is looking forward to working with city and county representatives on a youth master plan.
- He expressed that he is excited and looking forward to working with the Board and community to do phenomenal things for our youth.

Trustee Bautista Zavala reported that:

- She expressed that she is excited to be elected on the Board.
- She shared that she attended Woodland schools, and she has children in the District. She also shared that she speaks English and Spanish.
- She stated that she plans to hold monthly office hours in public locations, and she will be posting the information on her Facebook page.



Trustee Guerrero reported that:

- She expressed that she is looking forward to working with the new Board Members.

Trustee Childers reported that:

- He congratulated and welcomed the new Board Members.

Trustee Decker reported that:

- She attended several school site visits.
- She attended the California School Boards Association Annual Conference.
- She attended the Pioneer HS Jazz and all bands concerts.
- She participated in the District float at the Woodland Parade.
- She attended the 3x2x2 meeting.
- She thanked former Trustees Michael Pyeatt, Tania Tafoya, and Tico Zendejas for their service on the Board. She expressed that it was an honor to serve with them and she wished them well.

## **K. INFORMATION**

### **K.1. Business Services**

#### **K.1.a. Average Daily Attendance (ADA) and Enrollment Report for the 2018-19 School Year (Written Report)**

Minutes:

The item 'Average Daily Attendance (ADA) and Enrollment Report for the 2018-19 School Year' was presented as a written report.

The Board recessed at 7:35 p.m. and reconvened the meeting at 7:41 p.m.

## **L. INFORMATION/POTENTIAL BOARD ACTION**

### **L.1. Business Services**

#### **L.1.a. Review/Approve Budget Assessment and Draft Recommendation Course of Action**

Minutes:

Trustee Rosenkilde-Bayne recused herself from the item discussion and vote because she is married to a certificated staff member that teaches CTE courses.

**Motion Passed:** Motion was made to approve an ongoing reduction of vacant positions totaling \$1,346,500 beginning with the 2018-19 school year. Passed

with a motion by Morgan Childers and a second by Rogelio Villagrana.

Yes Deborah Bautista Zavala

Yes Morgan Childers

Yes Debbie Decker

Yes Teresa Guerrero

Recuse Karen Rosenkilde-Bayne

Yes Rogelio Villagrana

**Motion Passed:** Motion was made to approve an ongoing \$8,000 reduction to the Board's Travel & Conference Budget beginning with the 2018-19 school year. Passed with a motion by Deborah Bautista Zavala and a second by Morgan Childers.

Yes Deborah Bautista Zavala

Yes Morgan Childers

Yes Debbie Decker

Yes Teresa Guerrero

Recuse Karen Rosenkilde-Bayne

Yes Rogelio Villagrana

## M. BOARD ACTION

### M.1. Business Services

#### M.1.a. Approve Certification of the First Period Interim Financial Report for the Period Ending October 31, 2018

**Motion Passed:** Motion was made to approve the Certification of the First Period Interim Financial Report for the Period Ending October 31, 2018. Passed with a motion by Morgan Childers and a second by Rogelio Villagrana.

Yes Deborah Bautista Zavala

Yes Morgan Childers

Yes Debbie Decker

Yes Teresa Guerrero

Yes Karen Rosenkilde-Bayne

Yes Rogelio Villagrana

#### M.1.b. Approve Bid for Woodland High School Greenhouse Flat Work

**Motion Passed:** Motion was made to approve the Bid from Lister Construction in the amount of \$178,900 for the Woodland High School Greenhouse Flat Work. Passed with a motion by Morgan Childers and a second by Teresa Guerrero.

Yes Deborah Bautista Zavala

Yes Morgan Childers

Yes Debbie Decker

- Yes Teresa Guerrero
- Yes Karen Rosenkilde-Bayne
- Yes Rogelio Villagrana

**M.2. Educational Services**

**M.2.a. Approve New and Replacement Course Proposals: a. Ag Engineering 1 (Replacement); b. Ag Engineering 2 (Replacement); c. Ag Engineering 3 (Replacement); d. Farm to Fork (Replacement); and e. Spanish 8 DI (New)**

**Motion Failed:** Motion was made to approve New and Replacement Course Proposals: a. Ag Engineering 1 (Replacement); b. Ag Engineering 2 (Replacement); c. Ag Engineering 3 (Replacement); d. Farm to Fork (Replacement); and e. Spanish 8 DI (New). Failed with a motion by Morgan Childers and a second by Teresa Guerrero.

- No Deborah Bautista Zavala
- Yes Morgan Childers
- Yes Debbie Decker
- Yes Teresa Guerrero
- No Karen Rosenkilde-Bayne
- No Rogelio Villagrana

**Motion Passed:** Motion was made to approve New Course Proposal: e. Spanish 8 DI (New). Passed with a motion by Rogelio Villagrana and a second by Karen Rosenkilde-Bayne.

- Yes Deborah Bautista Zavala
- Yes Morgan Childers
- Yes Debbie Decker
- Yes Teresa Guerrero
- Yes Karen Rosenkilde-Bayne
- Yes Rogelio Villagrana

**M.3. Superintendent's Office**

**M.3.a. Approve Process and Timeline for a Provisional Appointment to Fill a Board Vacancy for Trustee Area Two**

**Motion Passed:** Motion was made to approve the Process and Timeline for a Provisional Appointment to Fill a Board Vacancy for Trustee Area Two. Passed with a motion by Morgan Childers and a second by Teresa Guerrero.

- Yes Deborah Bautista Zavala
- Yes Morgan Childers
- Yes Debbie Decker
- Yes Teresa Guerrero

Yes Karen Rosenkilde-Bayne  
Yes Rogelio Villagrana

## **N. CONSENT AGENDA**

### **N.1. Business Services**

**N.1.a. Approve Purchases of Items/Services in Excess of \$15,000: List 9-19**

**N.1.b. Approve Budget Development Calendar for 2019-20**

**N.1.c. Approve Disposal of Surplus/Obsolete Equipment and Furniture**

### **N.2. Educational Services**

**N.2.a. Approve Overnight Field Trips as Follows:**

**N.2.a.I. Pioneer High School Cross Country Student to Participate in the State Cross Country Championships, Fresno, CA, November 23-24, 2018**

**N.2.a.II. Pioneer High School SkillsUSA Student to Participate in the SkillsUSA State Officer Winter Leadership Training, Ontario, CA, December 7-9, 2018**

### **N.3. Human Resources**

**N.3.a. Approve Certificated Personnel Report, 19-9**

**N.3.b. Approve Classified Personnel Report, 19-9**

### **N.4. Superintendent's Office**

**N.4.a. Approve Board Meeting Minutes:**

**N.4.a.I. November 8, 2018 - Regular Board Meeting**

Minutes:

This item was pulled from the agenda.

**N.4.b. Approve Resolution 25-19: Resolution to Excuse Board Members Attendance at Meetings of the Board of Trustees**

**Motion Passed:** Motion was made to approve the Consent Agenda, excluding item N.4.a.I. Approve Board Meeting Minutes: November 8, 2018 - Regular Board Meeting. Passed with a

motion by Morgan Childers and a second by Teresa Guerrero.

Yes Deborah Bautista Zavala

Yes Morgan Childers

Yes Debbie Decker

Yes Teresa Guerrero

Yes Karen Rosenkilde-Bayne

Yes Rogelio Villagrana

**O. TRUSTEE COMMENTS/REQUESTS FOR FUTURE BOARD ITEMS**

Minutes:

There were no requests for future Board meeting items.

**P. DATE, TIME, AND PLACE OF NEXT SCHEDULED REGULAR BOARD MEETING:**

Minutes:

January 10, 2019 - Closed Session at 5:00 p.m. and 6:00 p.m. for Open Session.

**Q. ADJOURNMENT**

Minutes:

The Board President adjourned the meeting at 9:43 p.m.

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BOARD CLERK

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BOARD PRESIDENT